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**Joining the Committee – Parent Information**

Is it for me?

* *Are you interested in meeting new people?*
* *Would you like to share your skills, time and ideas with others?*
* *Would you like to be more actively and practically involved in the running of your child’s pre-school?*

What is the role of the Committee?

* *Responsible for the overall management of the pre-school*
* *Organising fundraising*
* *Getting exciting plans off the ground to enrich your child’s time at pre-school*
* *Safeguarding the future of the pre-school – without a committee (60% of which must be parents) it cannot run.*

Roles within the Committee

* *Chair – overall management of staff and Committee*
* *Treasurer – monitors and organises finances*
* *Secretary – administration and recording of minutes*
* *General Committee members – take an active role in the general running of the preschool, fundraising, communicating with parents*
* *It’s a team effort and we all help each other out*

When do the Committee meet?

* *The Committee meet once a month in the evening – after the bed time rush!*
* *In addition to meetings we communicate through email.*

Interested? What to do next?

* Contact the chair Steph – [stephathome26@yahoo.co.uk](mailto:stephathome26@yahoo.co.uk)
* Attend the AGM on Thursday 19th October at 8.00pm in Farmborough Memorial Hall
* *We are committed to safeguarding children. Once you’ve decided to join the committee, you will need to complete a DBS check and register with the Ofsted Early Years Register. You will be given a step by step guide and support to complete this. It is a legal requirement and without completing this you will not be able to be a member of the committee.*

***It will be great to have you on board!***